

REFLECTION

PLAN & COLLECT EVIDENCE



Organiser



A Little About Me



Hi there!
I'm Jodie!

WELCOME TO YOUR EMPOWERED ED COMMUNITY

I enjoy supporting early childhood educators around the world through my training sessions, blog posts, digital resources and **private educator Member Hub** to feel more confident in their role no matter their level of experience or the area of early learning they are currently working in!

I have worked in the early childhood and community services profession for over 35 years so I know what it's like to be in the trenches without the support, time and step by step guidance you need. As busy (& underpaid!) educators we don't have time for difficult to understand jargon or lengthy theoretical debates - you just want to meet requirements while still having the time to do what you do best...supporting and extending the unique learning journey of every child in your care as they grow and discover in these very important early years.

And that is exactly why I like to do things a little bit differently to support educators just like you - I don't believe that professional development and the tools we use to do our jobs well need to be complicated, out of our budget or judgmental. I believe every adult learns differently and at a different pace and that's ok. There is nothing wrong with going back to basics & embracing simple...so welcome to our Empowered Ed Community...**let's do this together!**





Start Here!

Hi there Empowered Ed!

This is your new reflection organiser and I promise you it is very easy to use and will only take you 10 minutes a day to complete but it is worth it as you will be creating a folder of ever evolving reflection evidence that also supports the work that you do!

Before you get started with your new resource take a minute to first read through my tips below as they will help you to get the most out of your organiser!

EMPOWERED TIPS FOR USING THE REFLECTION ORGANISER

Tip #1

The organiser will be most useful printed out and used in hard copy format so you can pick it up at any time and fill in as you get moments throughout your day or want to check on something you had planned. So first print off the pages and cover and add to a ring binder or similar folder - I suggest printing off 4 of each page to start with. You could also have the booklet printed and binded if that suits you better.

Tip #2

Take 10 minutes to look at your organiser every afternoon after work to quickly plan the following day. Make it a habit!

Tip #3

Don't skip the wellbeing and self care section - this is important! We often put ourselves last due to the nature of this work but I have added this section to challenge you to think about ways you can lighten your load and feel less stressed!

Tip #4

The Evidence Record is meant to be used as an ongoing document so aim to update it every month when you complete your monthly planner page while reflecting on progress! Print off pages as needed.










Daily Planner

TODAY'S TOP 2 GOALS

PRIORITIES & SELF-CARE

TO-DO LIST

	<hr/>
	<hr/>
	<hr/>
	<hr/>
	<hr/>
	<hr/>
	<hr/>

What do I want today to look like?

How did I meet my goals for today?

What next for tomorrow?



Monthly Planner

THIS MONTH'S TOP 3 GOALS

WHAT ACTIONS WILL I TAKE?

WHAT DO I NEED?

My Wellbeing Focus is:

I am looking forward to:















What will I do differently?



Reflection Prompts

Get Started with Regular Critical Reflection....

Choose a question prompt from the list below to help you add more in depth critical reflections to your current system - you could record your thoughts in a journal, daily diary, program plan or even present a question at the next team meeting!

-  How did I take into account the needs, perspectives and opinions of parents and their children in this situation?
-  Did my personal values and possible biases impact on my experiences this week?
-  How did my own experiences and knowledge influence my understanding and actions of a particular activity or interaction ?
-  How do my fellow educators, leader or coordinator view this situation or action?
-  What other theories might provide me with a different viewpoint on this subject?
-  What can I do next to further extend the children's (or my own) learning?
-  How can I acknowledge, respect and value children's diverse identities?
-  How could my team members/coordinator/leader/friend help me in this area?
-  Were there broader social and/political or emotional issues that influenced my actions?
-  What knowledge did I use to reflect upon observations this week?
-  Did my usual assumptions mislead my practice somehow? What assumptions can I challenge next time?
-  What did I learn about this? Why do I think that?
-  How would I do it differently or better next time?
-  How might the outcome of that activity/experience been different if
- Why do you think your approach works more effectively than mine?
- In what way are my choices determined by the expectation of my early learning service / leader / coordinator/director?



Goal Planner

Action/Goal 1:

I want to achieve this by date:

Action/Goal 2:

I want to achieve this by date:

Action/Goal 3:

I want to achieve this by date:



Evidence Record

Professional Development

Planning Cycle Steps

Environment & Experiences



Tools/Templates In Use



Tools/Templates In Use



Tools/Templates In Use



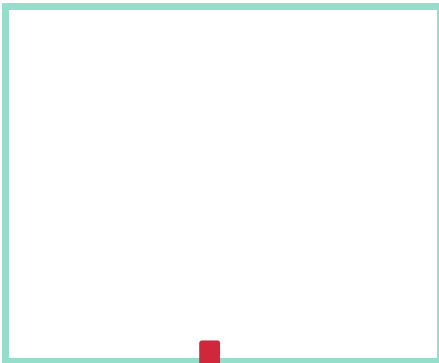
My Evidence

Professional Development

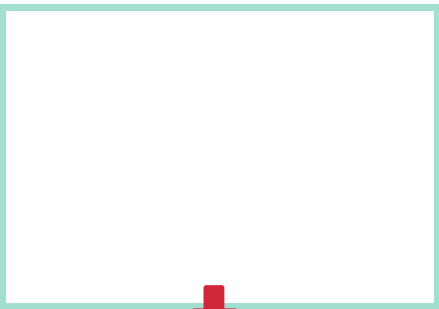
Planning Cycle Steps

Environment & Experiences

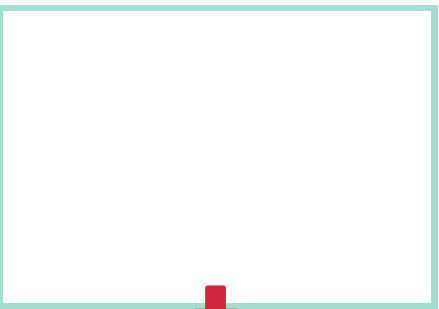
Where are they Kept ?



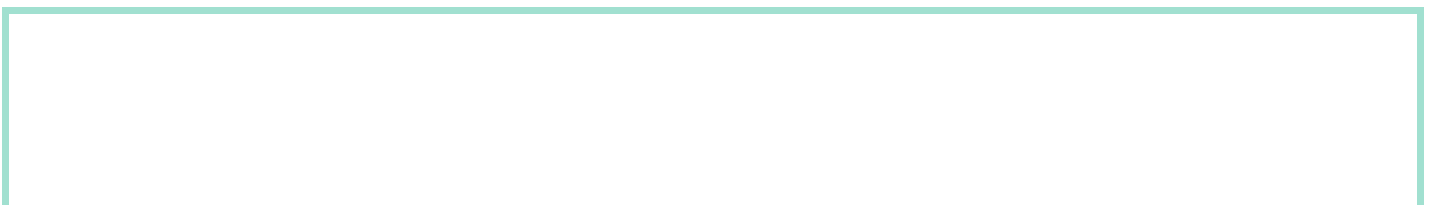
What is working well?



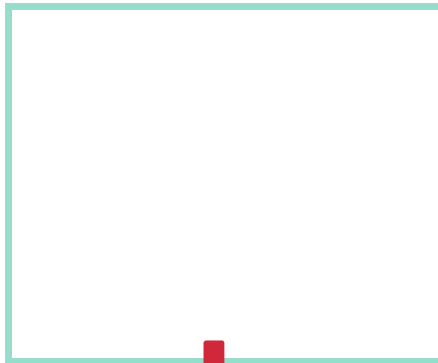
What isn't working for me?



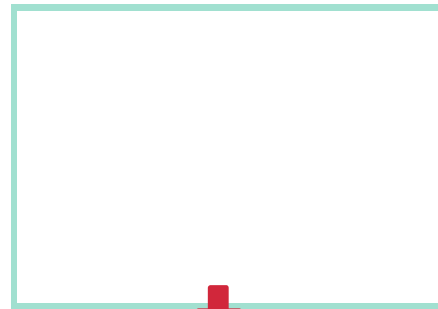
What could I change and why?



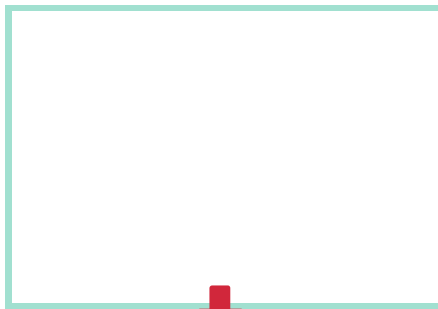
Where are they Kept ?



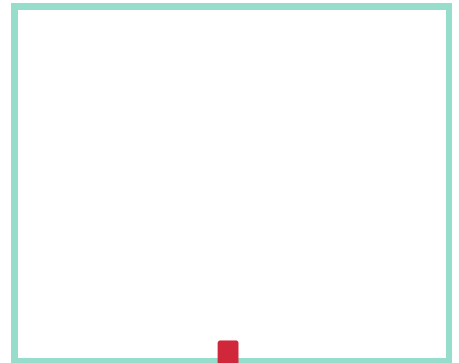
What is working well?



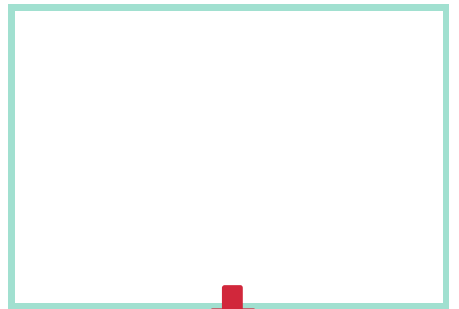
What isn't working for me?



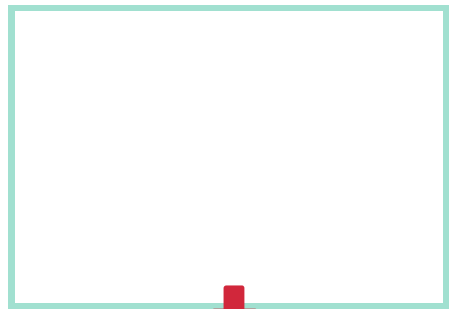
Where are they Kept?



What is working well?



What isn't working for me?



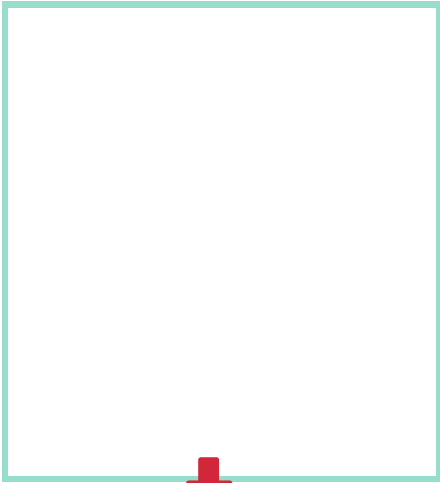
My Evidence

Professional Development

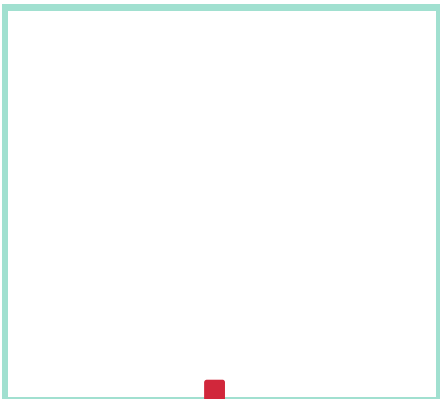
Planning Cycle Steps

Environment & Experiences

What is on my wishlist?



How can I get this?

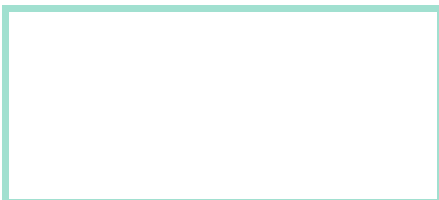


When will I get it by?

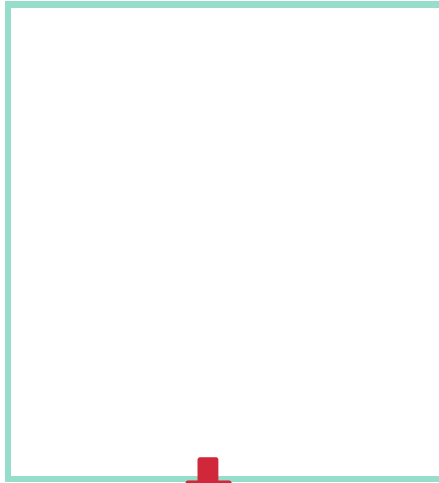
Date:



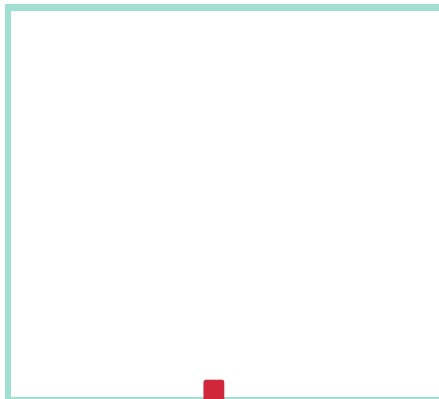
Who/What can help me?



What is on my wishlist?



How can I get this?

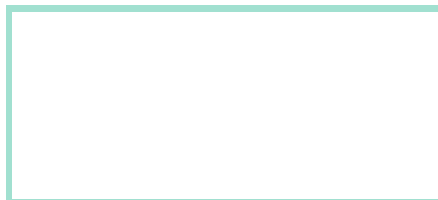


When will I get it by?

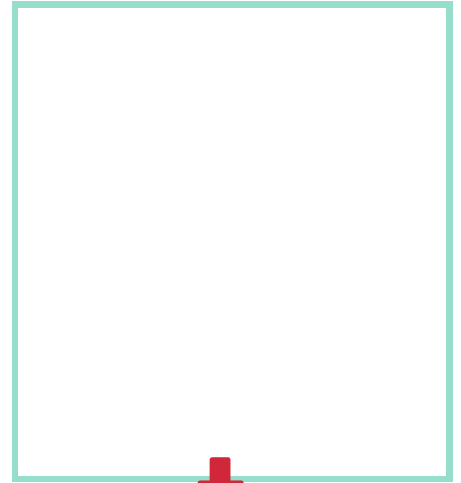
Date:



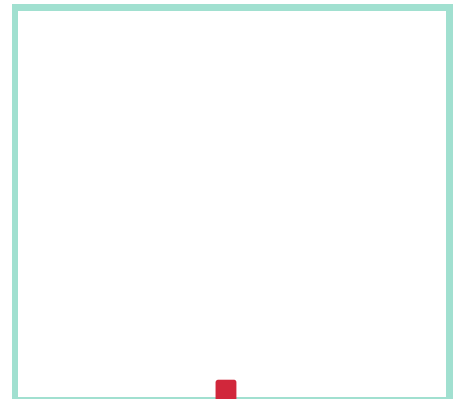
Who/What can help me?



What is on my wishlist?



How can I get this?

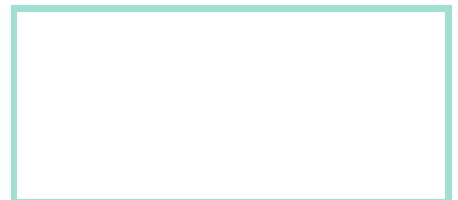


When will I get it by?

Date:



Who/What can help me?





Hi Empowered Ed!

Thanks for downloading this resource for educators.

If you have any questions or would like to request permission to share anything in this resource please email **support@theempowerededucatoronline.com**

Please note the following information before using...

I hope you find this resource useful – I love creating resources to support educators in the important work that they do! All downloads are Copyright protected to The EmpoweredEducator2019 Not to be distributed , transferred, or shared in any form.

Personal Use Only: This document is for your own personal use. You agree that you will not copy, reproduce, alter, modify, create derivative works, or publicly display any content from my downloads (except for your own personal, non-commercial use).

No Redistribution: You may not reproduce, repackage, or redistribute the contents of these downloads, in whole or part, for any reason. This includes 'giving' someone your copy that you are no longer using.

Clipart / Images: All images used in this printable document are my owned by me with the appropriate licences or I have gained permission to display (for non commercial purposes only) by the original owner. All images in this resource are therefore copyright protected to The Empowered Educator. They cannot be reproduced or used in whole or part, for any reason.

You May Not:

Alter or sell my files. All file are for personal use only. You may not use my items for sale or profit, i.e. print them off, laminate them and sell them to others.

Enjoy your new resource!

Toddie Clarke

www.theempowerededucatoronline.com